





How to verify your identity with Australia Post


If you're buying, selling or transferring a property, your Property Practitioner requires you to complete an in person identity check.


Australia Post processes over 8 million identity transactions per year with over 30 years' experience in identity management.


How to verify your identity at a Post Office


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1 Your Property Practitioner (conveyancer, lawyer or mortgagee) should have provided you with a **Land Title Identity Verification Form** and potentially a **Client Authorisation Form**.
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2 Gather the identity documents you need, you can find a list of accepted documents on the front of the form your Property Practitioner has given you.
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3 Complete the form, **do not sign the form**. Your signature must be witnessed by an Australia Post employee.
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4 Take your identity documents and form(s) to a participating **Post Office**. You can find a list of Post Offices **online** or **call 13 POST (7678)**. There is no need to make an appointment.
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5 An experienced Australia Post representative will perform the identity check. They will check and scan your documents, take your photo and witness your signature. Pay the verification of identity service fee – visit auspost.com.au/propertyID for current fees.
-  We will then advise your Property Practitioner that your identity check has been completed.

**The whole process is designed to be simple, secure and quick.
If you have any questions, please call us on 13POST (7678).**